

**Delta Regional Authority
Entrepreneurship Ecosystem Asset Mapping RFP**

Questions and Answers

Q: The RFP requests letters of recommendation. If multiple research partners are collaborating on a proposal, do all partners need to submit letters of recommendation, or only the project lead?

A: DRA is only requiring letters of recommendation from the project lead, but if there are letters that would be helpful to the proposal that support project partners, we will accept them.

Q: Do recommendation letters count toward the 20-page limit?

A: Recommendation letters do not count towards the 20-page limit.

Q: What is the budget for the RFP? Is there a target amount or range for the project?

A: The RFP budget is determined by the applicants. Applicants should submit a budget that they think would properly cover expenses to complete the project.

Q: What is the intended final deliverable for the RFP?

The intent of the RFP is to identify the current entrepreneurial resources that are currently available in the region. The end outcome of this initiative should be:

- A comprehensive list or map of resources for entrepreneurs and small businesses;
- Identification of gaps in the current regional ecosystem; and
- Strategies for addressing the gaps.

The end product will provide DRA with a “road map” showing the current resources (and gaps) and a strategy for addressing the gaps, including strategies for continuing involvement of stakeholders.

Q: Can an institution submit more than one proposal?

A: While DRA prefers and encourages only one application from each institution, nothing prohibits multiple submissions from an institution. All submissions will be given full and fair consideration.

Q: What type of group does DRA anticipate being able to fulfill the RFP?

A: DRA is looking for a partner that has the willingness and capacity to create the tool and/or map of resources and discover the gaps of our region for both small businesses and entrepreneurs.

Q: Which institutions are members of the Delta Research Consortium?

A:

Alcorn State University	Arkansas State University	Belhaven University
Delta State University	Grambling State University	Jackson State University
Lane College	LeMoyne-Owen College	Louisiana State University
Lyon College	Mississippi State University	Mississippi Valley State University
Murray State University	Northwestern State University of Louisiana	Philander Smith College
Rust College	Southeast Missouri State University	Southern Arkansas University
Southern Illinois University at Carbondale	Southern University & A&M College	Tulane University
University of Arkansas at Little Rock	University of Arkansas at Pine Bluff	University of Arkansas for Medical Sciences
University of Louisiana at Monroe	University of Memphis	University of Mississippi
University of Mississippi Medical Center	University of South Alabama	University of Tennessee at Martin
University of Tennessee Health Science Center	University of West Alabama	Xavier University of Louisiana

Q: Given that the RFP asks for a 12-month proposal, would a proposal for 18 months be considered?

A: Yes

Q: Are indirect expenses allowed, and if so, what is the cap on indirect costs?

A: Yes, 10% of total budget submitted

Q: When is the deadline for the RFP?

A: June 3, 2016 by 5:00 PM CST