



INNOVATIVE READINESS TRAINING

Community Readiness Checklist

Proof of applicant eligibility. The requesting entity must qualify as one of the following:

- Government entity
 - *Federal, regional, state, local*
 - *State or federally recognized tribes*
- Youth & charitable organizations specified in law (32 U.S. Code § 508)
- Other organizations reviewed for eligibility by the U.S. Department of Defense upon request by the Military Services

Proof of host city eligibility. The host city must have a population of 50,000 residents or less, have a critical need for healthcare providers, and meet at least one of the following criteria:

- Unemployment rate above national rate during the last 24 months
- Per capita income 80 percent or less of the national average per capita income
- Special need (natural or other major disasters or emergencies, etc.)

Proof of host facility eligibility. The facility used to conduct the mission must provide the following:

- Commercial kitchen for military use.
- Shower stalls (6-10) for military use.
- Overnight sleeping space for military use. Space must accommodate up to 75 cots with separation for male and female military personnel.
- Clinic space to accommodate 3 to 6 basic medical exam stations, 3 to 6 dental stations with water sources, 3 to 6 optical stations, and space to accommodate patients while waiting.

Eligible entity must provide the following letters:

- Letter of support from the City Mayor
- Letter of support from the State Representative
- Letter of engagement from the local hospital
- Letter of permission to use the host facility

Other Considerations:

- Commitment from a healthcare facility for the disposal of biohazard waste produced during the mission.
- Eligible entity must be able to provide meeting space to accommodate military personnel and community partners for mission planning.

